

# CA EED Confidentiality Policy

The Concerted Action, supporting transposition and implementation of Directive EU/2023/1791 of the European Parliament and of the Council (CA EED), is an activity which aims to foster exchange of information and experience among Member States and participating countries with regards to the implementation of the specific Community legislation and policy on energy services and energy end-use. It involves the national authorities implementing the Directive, or those bodies appointed and entrusted by the national authorities to do so.

The CA EED is aimed at the national implementing bodies, it is designed to contribute to the effective implementation of methodologies and legislation regarding the Directive. The exchange of potentially sensitive information must remain fully confidential while governments and governmental agents develop the national mechanisms. Only with full confidence in this confidentiality will Member States be able to freely discuss options being considered by the national governments without fear that they will be leaked, causing undue pressure to the legislative process. In addition, the CA EED has a wealth of information of interest to bodies affected by the EED and energy efficiency improvement measures. It is therefore important to make a distinction between information which is strictly confidential and information which, although uniquely brought together via the Concerted Action, can be made generally available to the public.

## Confidential information

The following information is strictly confidential:

- all information from *discussions* during the Plenary meetings, both in the plenary sessions as well in the parallel sessions and the informal parts of the Plenary meetings (e.g. coffee breaks, dinner);
- all information in the following *reports*: Working Group working documents, plenary meeting proceedings, annual reports;
- *Interviews* with MS representatives. Where quotes from interviews are deemed to enhance publicly available documents the MS National Contact Point (NCP) will be asked for approval by a member of the Management Team.

## Publicly available information

The following information is available for public dissemination:

- *Presentations* held at the Plenary meetings (plenary sessions or parallel sessions);
- Good Practice *factsheets*;
- all information in the following *reports*: Summary of plenary meeting proceedings, Impact Report and National EED Implementation reports.



## Approval procedures

Regarding information available for public dissemination the following approval procedures are followed. Presentations will not be treated as confidential unless the presenter indicates otherwise. This should be indicated in the footer of the presentation. This applies to both CA EED MS presentation as to presentation from third party experts. Good Practice factsheets will be considered available for public dissemination unless the author indicates otherwise on the Good Practice Factsheet.

The Plenary meeting proceedings will be placed on the confidential part of the CA EED website and a notification will be sent to the national contact points. NCPs will then have the opportunity to communicate any objections regarding the content relating to their MS within 2 weeks of posting. Absence of reply from NCPs within 2 weeks will imply approval.

